



HILLCREST PREPARATORY

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HILLCREST COLLEGE

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APPLICATION FOR ENROLMENT & ACCEPTANCE OF CONDITIONS

(To be completed by the person who has legal guardianship of child)
(PLEASE COMPLETE ALL SECTIONS AND USE BLOCK CAPITALS WHERE APPROPRIATE)

- 1. PUPILS SURNAME:.....FIRST NAMES:.....
2. Date of Birth:.....(please attach copy of birth certificate)
3. Male or Female:.....Religion:.....
4. Place required in Grade:.....Year:.....(please attach copy of recent school report)
5. Is this child proficient in the English language?.....Language spoken at home:.....
6. Nature of any mental or physical / health problems:.....(Please attach psychologist's / doctor's report)
7. Does the child take any prescriptive medication? YES / NO – if so what type of medication?.....
8. Schools/Pre Schools previously attended:
.....Grade.....From.....To.....
.....Grade.....From.....To.....
.....Grade.....From.....To.....
9. Details of brothers/sisters attending Hillcrest Preparatory School or Hillcrest College:-
Surnames.....First Names.....
Surnames.....First Names.....
10. Name of legal guardian.....
11. Relationship to child.....
12. Residential address.....
13. Residential phone no.Name of family Doctor.....
14. Mother Home/Mobile no.Email.....
Name of employer.....
Address of employer.....
Occupation.....Business phone no.....

15. **Father** Home/Mobile no.Email.....
 Name of employer.....
 Address of employer.....
 Occupation.....Business phone no.....
16. Name of person who recommended Hillcrest Preparatory.....
17. Any other relevant information you may wish to add.....

18. Person responsible for fees (if different from 10 above).

Name:.....Address:.....

DECLARATION BY PERSON WHO HAS LEGAL GUARDIANSHIP OF THE CHILD

I,(Full Name) declare that the information given in this application for enrolment and signed by me below is true and correct:-

1. I undertake to inform the school of any change of address and telephone numbers.
2. I understand that my child/ren may not be admitted to School unless all prescribed fees have been paid, and academic requirements have been met. I also understand that all subsequent fees must be paid before commencement of each term. Failure to pay fees by the first day of the term will mean that the child/ren may be refused admission to the school.
3. I undertake and agree that in the event of child/ren being removed by me from **Hillcrest Schools (Pvt) Ltd (The Company)**, I shall be liable to the **Company** to pay no less than one term’s fees for each child, should one term’s (full) notice not be given to the **Company** by me. I further undertake to pay interest on all outstanding fees owed by me at the prevailing rate at the time.
4. **I accept that my child/ren will be required to conform to the academic routine and to the standards of discipline enforced at the school, to take part in the extra curricular programme as shown on the termly timetable and to abide by the regulations pertaining to Hillcrest Preparatory School, including uniforms, hairstyles and jewellery.**
5. Concessions to individual pupils disrupt the general efficiency of the class, impair our standards, jeopardize our discipline and undermine the authority of the teacher.
6. I agree that unless there are exceptional circumstances like illness or a family tragedy, I will not take my child/ren out of the **School** during term time. Any request is to be put in writing addressed to the Head.
7. I understand that in the case of illness or accident, necessitating treatment by a doctor or surgeon, the **Head** will get in touch with me, but in the event of this not being possible, **I authorize the Head to Act in Loco Parentis**, and I agree to pay all medical expenses incurred by the **Head** in respect of the child.

Date _____ Signature _____

PLEASE NOTE:

This application does not automatically entitle your child to enrolment at this **School**. An interview will be given to each child and you will be advised of the date, time and place in due course. Please ensure that we have a copy of your child’s birth certificate, most recent School report and a passport size colour photograph. A non-refundable application fee of \$50 (day scholar) & \$100 (boarder) is payable on presentation of this form.

CHILDREN WILL BE ACCEPTED INTO SCHOOL:-

Grade 1- Year turning 6 or 7 **Grade 4** - Year turning 9 or 10 **Grade 7** – Year turning 12 or 13
Grade 2- Year turning 7 or 8 **Grade 5** - Year turning 10 or 11 **Grade 3** - Year turning 8 or 9 **Grade 6** - Year turning 11 or 12